

COUNCIL MEETING

DATE: February 10, 2015

TIME STARTED: 7:00 p.m.

TIME ENDED: 8:30 p.m.

MEMBERS PRESENT: Mayor Lois Gilles, Jenny Hazelton, Josh Bunkers, Ross Nachreiner, Cindy Fahey

MEMBERS ABSENT:

Staff members present: Clerk Treasurer Administrator Marcia Seibert-Volz, Eric Nelson, Supt. St. & Utilities, City Attorney Aaron Walton.

Meeting was called to order by Mayor Lois Gilles..

APPROVAL OF THE AGENDA: Motion by Cindy Fahey, second by Josh Bunker to approve the agenda. Motion carried unanimously.

UNFINISHED BUSINESS: None.

PUBLIC HEARING: None.

BID & QUOTES: Quotes were presented for the 6" trash pump.

Northern Dewatering Inc.	Model S6T &hydraulic hoses	\$ 8,335.27
	Model 6ODJV power unit	\$ 30,555.40
	Model 6HT-DJDST-45T	\$ 25,560.18
	Model 6HTC-DJDST-45T power unit	\$ 31,774.53

Neil Dornbusch & Assoc.

Model 6x6CS2-VP-4045TF280-60	\$ 30,995.00
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Motion by Josh Bunkers, second by Ross Nachreiner to purchase the 6" trash pump and hydraulic hoses with an estimated cost of \$ 8,335.00, along with approving additional costs for the trailer and bracket to hold pump to power it with the skid steer. Motion carried unanimously.

American Engineering & Testing submitted a proposal for performing two (2) additional borings for the UST site in order to complete the report. The cost for the additional borings is \$ 3,000.00. Motion by Jenny Hazelton, second by Cindy Fahey to approve the contract with AET. Motion carried unanimously.

PRESENTATIONS: None

CONSENT AGENDA: Motion by Cindy Fahey, second by Ross Nachreiner to approve consent agenda. Motion carried.

- Approval of the minutes from the regular meeting dated January 13, 2015
- Acceptance of Financial Statements presented.
- Claims for payment:

4-Square Builders	MAINTENANCE SUPPLIES	95.05
A&B Business Equipment	COPIER MAINT CONTRACT	99.60
AGGW Cable Commission	2015 LOCAL CABLE ACCESS FEE	1,000.00
Ameripride Linen Services	LAUNDRY - BAR	430.65
Arctic Glacier	ICE	80.80
Arneson Distributing Inc	BEER & JUICE	1,043.50
Arnold's of Glencoe	KUBOTA REPAIR	522.10
Bayerl Water Resources	WHP CONSULTANT FEES	2,503.20
Bellboy Corporation	LIQUOR	368.69
Bernicks Pepsi Cola	ICE MACHINE RENT & POP	755.08
Bernie Wenner	BUILDING INSPECTOR	186.56
Bolton & Menk	ENGINEERING	10,068.50
Border States	LIGHTS FOR BLDGS	91.00
Casey's	GAS	197.57
Central Minnesota Municip	POWER PURCHASED	20,886.96

CenturyLink
 Chip Steak & Provision Com
 City of Fairfax
 City of Winthrop
 Clobes Sanitation
 Dave's Full Service
 Davis Typewriter Co Inc
 Department of Energy-WAPA
 Dept. of Public Safety
 Derk's Windows
 Early Bird Bakery
 Electric Almighty in HD LL
 Eric Nelson
 Fairfax Postmaster
 Farm Merchantile Inc.
 Frandsen Bank & Trust
 Franklin Labels
 Frontier Bar
 Gopher State One Call
 Groebner & Associates
 Hach Company
 Harland
 Harry's Frozen Food
 Hawkins Water Treatment
 Heath Consultants Inc.
 Heggies Pizza
 Hermel Wholesale
 Hjerpe Contracting Inc
 Itron Inc
 J.T. Services
 Jahnke Water Inc.
 Johnson Bros. Wholesale
 KEEPRS Inc/Cy's Uniforms
 KNUJ AM
 League of MN Cities
 Locher Bros. Inc.
 MN DNR Waters
 MN Municipal Utilities As
 MN Pollution Control
 MN Public Facilities Autho
 MN Rural Water Assn.
 MN Valley Testing Lab.
 MWOA
 Matheson Tri-Gas Inc
 Maynard's of Fairfax
 Mediacom
 Mikes Auto Parts
 NU-Telecom
 New Security Technologies
 New Ulm Public Utilities
 North Ambulance
 NorthAmerican Bancard
 Northern Lights Dist.
 Northland Securities
 Omega Rail Management Inc
 Phillips Wine & Spirits
 Pitney Bowes Inc.
 Premium Waters Inc
 ProAction Safety & Sales
 RVS Shredding
 Renville Co. Recorder
 Renville County
 Revtrak Inc
 SelectAccount
 Sibley County Public Works
 South Central College
 Standard-Gazette & Messeng
 State of MN
 Stuart C Irby Co.
 Tapper's Beer Line Servic
 Tow Distributing Corp.

TELEPHONE	1,257.80
SUPPLIES FOR RESALE	691.58
utility bills	11,983.90
2015 RESOURCE OFFICER	5,108.13
GARBAGE	3,435.48
GAS	448.25
OFFICE SUPPLIES	333.58
POWER PURCHASED	27,553.12
Retail Buyers Card MLS	20.00
WINDOW WASHING CITY HALL	65.00
SUPPLIES FOR RESALE	28.89
BAND EXPENSE	850.00
WASTEWATER TRAINING	20.00
POSTAGE - UTILITY BILLS	358.36
LIQUOR STORE SUPPLIES	751.26
OUTGOING WIRE TRANSFER FEE	20.00
GARBAGE TAGS	109.01
JUKE BOX	158.49
ANNUAL FEE	110.25
GAS SERVICE	7,325.94
CHEMICALS	146.33
PRINTER REPAIR	353.76
SUPPLIES FOR RESALE	144.00
CHEMICALS	15.00
GAS EQUIP REPAIR	355.91
SUPPLIES FOR RESALE	328.60
SUPPLIES FOR RESALE	1,095.95
REPAIR BROKEN WATER MAIN	3,177.48
MVRS CONTRACT 4/2015 TO 3/2016	1,419.92
STREET LIGHTING	2,757.38
WATER - LIBRARY	5.85
LIQUOR PURCHASED	2,544.50
PD UNIFORMS	93.98
HOLIDAY GREETING - PD	49.00
COUNCIL TRAINING	335.00
BEER	4,524.89
DNR WATER PERMIT FEE	212.03
APPRENTICE LINEWORKER PROGRAM	5,000.00
Wastewater exam fee Eric Fahey	78.00
BOND PAYMENT	59,709.00
WATER TRAINING - JACK	450.00
WATER TESTING	25.50
training	20.00
SHOP SUPPLIES	212.15
SUPPLIES FOR RESALE	346.25
CABLE TV & INTERNET - BAR	618.80
SHOP SUPPLIES	211.56
COMPUTER SUPPLIES	11.99
CAMERA - PD	280.10
NATURAL GAS & TRANSPORTATION	124,169.63
INTERCEPT 2-3-15	225.00
LIQUOR STORE CREDIT CARD FEES	558.11
SUPPLIES FOR RESALE	3,692.64
CONTINUING DISCLOSURE REPORT	435.00
UTILITY RR LICENSURE	3,800.00
LIQUOR	308.45
POSTAGE	520.99
WATER - PD	9.95
PD UNIFORMS	63.99
SHREDDING SERVICE	30.00
SPECIAL ASSESSMENT ADDS	191.00
LANDFILL FEES	2,139.50
REVTRAK FEES - JAN	940.84
ADMINISTRATIVE FEES	253.20
utility permit -GAS	135.00
OSHA TRAINING - FD	450.00
ADVERTISING - BAR	101.10
GAS METER ASSESSMENT	91.98
GLOVE TESTING	36.69
CLEAN BEER TAPS	52.00
BEER	2,632.40

UPS	POSTAGE	17.04
Verizon Wireless	TELEPHONE	348.36
Viking Industrial Center	GAS MONITOR	760.47
WBM Wine & Spirits Inc.	LIQUOR	1,314.90
Weis Oil	GAS	836.01
Xcel Energy	MISO SCHEDULE 10 PASS THROUGH	240.20
Younger & Walton PLLC	ATTORNEY FEES	2,200.00
Payroll Expense		46,546.31

GFW SECURITY CAMERAS- Wade Werner: GFW is requesting funding assistance to purchase cameras for the GFW Security System. Benefits to the Community are remote video capabilities, Remote Access to Archive footage, and proactive approach to both safety and crime. GFW Middle School would have two outside cameras at the South entrance and north entrance and additional cameras in school totaling eleven cameras. GFW is requesting contributions of \$ 5,000 to \$ 6,000.00 from each City. City of Gibbon, Fairfax and Winthrop have been included with the GFW funding. The time frame is to install cameras for the 2015-2016 school year. No action taken.

GFW Land Swap: Discussion took place on the swap of land between GFW and the City. Proposed trade is City trades lot 22 except W 75' (total 262.38') for GFW land lots 19, 20, 21 and West 25' of 22 (Total 260'). Included in the agreement is the following:

- Agreement with GFW that the lots could still be utilized for parking
- Snow removal would be responsibility of GFW
- Hold City Harmless for any claims resulting from accidents on property used by GFW
- Fill in lot 22 and make sure there is appropriate drainage.
- Remove skating rink building
- Sufficient lighting on new parcel (St. lighting or security light)

General consensus of the council was to approve the proposal. Subsequent to GFW School Board approving swap, the City attorney will draft Agreement for approval by both parties and record the land transfer.

2014 Financial Statement: Motion by Jenny Hazelton, second by Cindy Fahey to accept the 2014 Financial Statement. (unaudited) Motion carried unanimously.

RS Fiber Meeting: RS Fiber Public Meeting is March 16th, 2015. All councils are asked to attend. The city must have a quorum present in order to proceed with voting on bond issue.

Moss & Barnett's Engagement Letter: Discussion took place on the fees. Council desires to have a maximum not to exceed statement in the agreement in regard to fees. Action was tabled

Liquor Committee Recommendation: The following recommendation was presented: Hire Caitlyn Kemp for the part time position of bartender and cook starting at \$ 10.00/hr. Motion by Ross Nachreiner, second by Josh Bunker to hire Caitlyn Kemp for the position of part time bartender and cook at \$ 10.00 per hour. Motion carried unanimously

2015 Street Project: Motion by Ross Nachreiner, second by Josh Bunkers to approve Res. # 2015-05. Motion carried unanimously.

RESOLUTION 2015-05 RESOLUTION ORDERING PREPARATION OF REPORT ON 2015 STREET IMPROVEMENT

WHEREAS, it is proposed to improve 3rd Ave. SE between Park and 1st St., (segment 1) 1st Ave. NW between Park and the middle of 1st Ave. NW between 1st St. NW and 2nd St. NW (segment 17 & ½ of 18) adding a sanitary sewer line flowing South to manhole behind 15 1st St. NW, and 4th St. SE from T.H. 19 to City shed (segment 6B) and to assess the benefitted property for 20 percent of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRFAX:

That the proposed improvement, called improvement 2015 be referred to Bolton & Menk for study and they are instructed to report to the council with a preliminary way as to whether the proposed improvement is necessary, cost-effective and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended, plan and specifications, and a description of the methodology used to calculate individual assessments for affected parcels.

Renville Hazard Mitigation Plan: Motion by Cindy Fahey, second by Jenny Hazelton to approve Res. 2015-06. Motion carried unanimously.

RESOLUTION 2015-06 OF THE CITY OF FAIRFAX
ADOPTION OF THE
RENVILLE COUNTY ALL-HAZARD MITIGATION PLAN

WHEREAS, the City of Fairfax has participated in the hazard mitigation planning process as established under the Disaster Mitigation Act of 2000, and

WHEREAS, the Act establishes a framework for the development of a multi-jurisdictional County Hazard Mitigation Plan; and

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and businesses; and

WHEREAS, the Renville County Plan includes a risk assessment including past hazards, hazards that threaten the County, an estimate of structures at risk, a general description of land uses and development trends; and

WHEREAS, the Renville County Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

WHEREAS, the Renville County Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how Renville County will maintain public participation and coordination; and

WHEREAS, the Plan has been shared with the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency for review and comment; and

WHEREAS, the Renville County All-Hazard Mitigation Plan will make the county and participating jurisdictions eligible to receive FEMA hazard mitigation assistance grants; and

WHEREAS, this is a multi-jurisdictional Plan and cities that participated in the planning process may choose to also adopt the County Plan.

NOW THEREFORE BE IT RESOLVED that the City of Fairfax supports the hazard mitigation planning effort and wishes to adopt the Renville County All-Hazard Mitigation Plan.

This Resolution was declared duly passed and adopted and was signed by the Mayor and attested to by the Clerk Treas. Administrator this 10th day of February, 2015.

Staff Reports:

City Administrator

Pay Equity Report: Administrator presented pay equity report. Motion by Jenny Hazelton, second by Cindy Fahey to approve submission of the Pay Equity Report. Motion carried unanimously.

Water tower lease agreement with RS Fiber Cooperative was discussed. Administrator was directed to find out what other communities charge. Action was tabled until next meeting.

RS Fiber is also looking for a site for their controls building. No action pending GFW approval of land transfer.

Supt. of Sts. & Utilities: Eric Nelson reported there was a water main break on 3rd Ave. and 2nd St. SE. last month.

The NW circuit phasing was worked on last month

The wall in the Liquor store between the bar and back room was removed by city crew.

Received training on new OSHA Standards for Electric utilities. The city must provide Fire rated clothing for employees. G & K Services proposed to provide clothing at a cost of \$ 86.24 per week. This includes 4 shirts, 4 jeans, 4 tee-shirts for each employee. Motion by Cindy Fahey, second by Josh Bunkers to enter into the agreement with G & K Service for \$ 86.24 per week.

Water Filter failed at the plant. It is being worked on to find the problem and correct it.

Police Chief: Scott Froelich, Police Chief, reported 105 incidents for the month of January. Noted phone calls are being received with people representing themselves from the IRS and threatening people. This is a scam and urged residents not to give out personal information or payments.

Body cameras for officers may become a mandate. He suggested purchasing a camera that turns on automatically.

Chief responded to the request by GFW for security cameras noting it would be a great tool for law enforcement.

Correspondence: Rural Fire Association annual meeting is February 24, 2015 at 7:00 p.m. Fire Hall.

Thank you from Central Community Transit for supporting the Transit Program.

Committee Report:

Committee Reports reviewed: Liquor Committee minutes 2-2-15
Police Committee minutes 2-2-15
Street Committee minutes 2-3-15
EDA minutes 1-8-15

Council concerns: None

Adjournment: Motion by Ross Nachreiner, second by Josh Bunker to adjourn. Motion carried. Meeting adjourned at 8:30 p.m.

Mayor Lois Gilles

ATTEST: _____
Marcia Seibert-Volz, City Administrator